



Mansfield Veterinary Hospital
3075 Route 206 S, Columbus, NJ 08022
manager@mansfieldvh.com

Please complete this application, sign, and email to manager@mansfieldvh.com

Date: _____

Full Name: _____ Previous/Maiden Name: _____

Driver's License: State _____ Number _____

Current Address: _____

How long at this address: _____ Telephone Number: _____

Email Address: _____

Age: Are you 18 years of age or older? ___ Yes / ___ No If no, state your age: _____

Student: ___ Yes / ___ No

Position Applied for: Check all that apply

___ Receptionist ___ Veterinary Assistant ___ Veterinary Technician

Availability: ___ Full Time / ___ Part Time If Part Time, how many hours per week? _____

Hours you are routinely available to work: ___ any hours I am needed ___ limited hours

Describe limitations: _____

Are you eligible for employment in the United States? ___ Yes / ___ No

Animal Related History:

List all the pets you own (include names, species and ages)

Who is your current veterinarian? _____

Animal Handling Experience? ___ Yes / ___ No If yes, provide details:

Any allergies to animals? Please list: _____

Education

High School: _____ Graduated: ___ Yes / ___ No

College: _____ Graduated: ___ Yes / ___ No

Degree (or major if currently a student): _____

Do you have any certification, degrees, awards or special skills that we should know about?

Employment History (at least 10 years, if available)

Current of most recent employer: _____

From: ____ / _____ (mm/yyyy) To: ____ / _____ (mm/yyyy)

Address and phone: _____

Position title: _____ Duties: _____

Reason you left position: _____

Previous Employer #1: _____

From: ____ / _____ (mm/yyyy) To: ____ / _____ (mm/yyyy)

Address and phone: _____

Position title: _____ Duties: _____

Reason you left position: _____

Previous Employer #2: _____

From: ____ / _____ (mm/yyyy) To: ____ / _____ (mm/yyyy)

Address and phone: _____

Position title: _____ Duties: _____

Reason you left position: _____

List any other prior employer if applicable including name/telephone number and dates employed:

Work Related References: List contact information for 3 people you have worked with

Name	Phone #	Occupation/Position	Company
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please describe any other relevant experience (volunteer, animal related activities, etc.):

Is there anything else you would like us to know when considering your application?

Personal References: List contact information for 3 people who know you well and that we can contact for a personal reference:

Name	Phone #	Occupation	Company
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I understand that any verbal or written statement that is false, fraudulent or misleading that is contained in this application or attached materials, or made in the course of any related employment process, whether made by me or others at my request will result in rejection of my application, denial of employment or dismissal from service if discovered after employment, and under some circumstances, may result in prosecution for a crime.

- I certify that all statements contained herein are true and complete.
- I understand that if hired, I must prove that I am legally authorized to work in the United States.
- I authorize Mansfield Veterinary Hospital to check employment references and verify education information provided on this employment application and as disclosed at the interview process.
- I authorize Mansfield Veterinary Hospital to run a criminal history background check as a condition of employment.
- I release Mansfield Veterinary Hospital and all providers of information from any liability as a result of furnishing and receiving any information related to the hiring process.
- I understand and certify that I am physically capable of carrying out my job which will include lifting patients and other items such as dog food, crates, etc., up to 40 lbs, alone or over 40 lbs with assistance. I will be constantly standing, stooping, walking and lifting the majority of every working day.

Applicant Signature: _____

Thank you for completing this application in detail and we will be in contact regarding the next step in the hiring process if you are selected for interview.